



**Northern California Velodrome Association  
Board of Directors Meeting – July 2008**

Location: Hobee's Restaurant, Palo Alto, CA  
Date: 07/31/08

**2008 Directors present:**

1. Mike Hardaway
2. Kevin Worley
3. Keith Rabbin
4. John Simmons
5. Rick Adams
6. Michael Hernandez

**2008 Directors absent:**

1. Nikki Cranmer
2. Matt Martinez
3. Rob Jensen

**NCVA Members Present:**

1. Peter Bohl
2. Glenn Kubacki

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**ANNOUNCEMENTS:**

1. NCVA thanks NCVA Member Glenn Kubacki for all his work on improving the Hellyer Velodrome facility and his consultations on improving NCVA "Entry Level Track Sessions" (Beginner Classes).
2. President Simmons spoke with Gerry Jeffs and received word that Paige is speaking! Congratulations and best wishes to Gerry and Paige as the recovery continues.

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Meeting called to order by President John Simmons at 7:06pm.

**Old Business:**

1. **June Minutes approved.**
2. **Broadband update (internet access at the velodrome):**

Kevin Worley and Keith Rabbin evaluated the cost/benefits of internet service plans available at this time. Considerations on recommendation for internet service were: fair access policies, upload/download capacities, terms of contract, etc. (*Please see Attachment A: Broadband Cost Evaluation*)

MOTION: Worley moves NCVA enters into contract with Starband Satellite Internet

Services for a 12-month contract under the “No-1000” plan.

2<sup>nd</sup> to the Motion: Mike Hardaway

President Simmons calls for vote, 6-0 in favor of the Motion.

**3. New Judges Stand construction:**

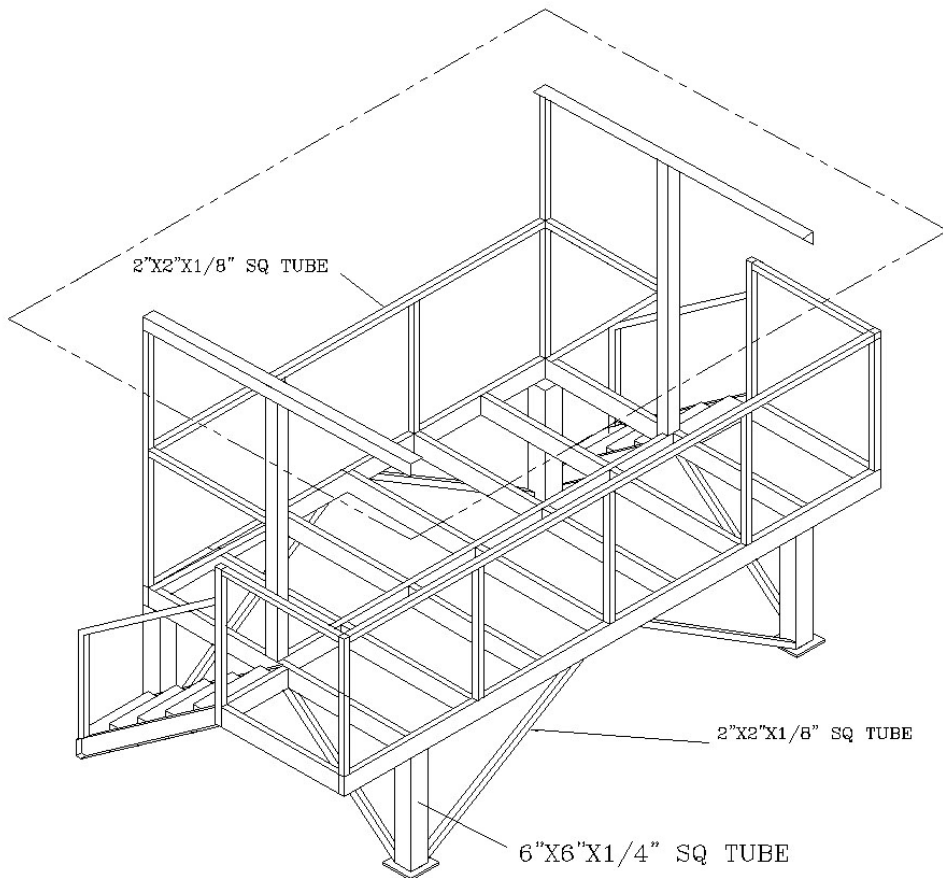
NOTE: NCVA voted via email to approve \$6,600 for fabrication of Judges Stand for delivery mid-August 2008 (*please see Attachment B: NCVA E-mail Approval of Judges Stand*).

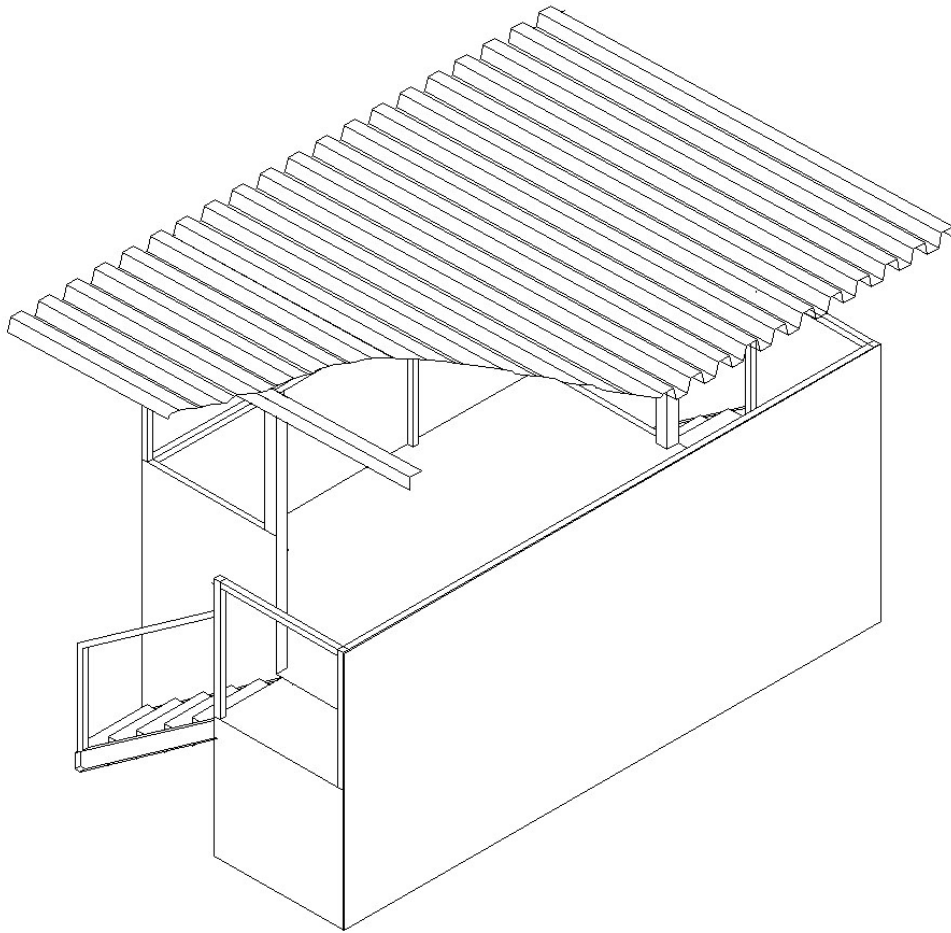
MOTION: Rick Adams moves NCVA reimburse all reasonable costs for transportation and installation of new Judges Stand.

2<sup>nd</sup> to the Motion: Kevin Worley

President Simmons calls for vote, 6-0 in favor of Motion.

*(please see fabrication plans below)*





### **Treasurer's Report:**

1. **Rick Adams reports that as of 7/31/08, NCVA cash-on-hand:**

Juniors' Program: \$5300  
General Fund: \$33,000

2. **Note: AVC 2008 had a budget over \$17K and AVC promoters were able to finish the event without financial loss.**

NCVA thanks all those involved with promoting the American Velodrome Challenge at Hellyer Velodrome.

### **New Business:**

1. Discussion of improving "Entry Level Track Sessions" for safety of riders and standardization of curriculum.

- a. Kevin Worley suggests electronic tracking of all members “Entry Level Track Sessions”.
- b. Glenn Kubacki suggests improved documentation and dissemination of instructional requirements for Entry Level Track Sessions.

**Action Item:** Head Supervisor John Simmons will facilitate documentation of instructional requirements for Entry Level Track Sessions.

## 2. **Supervisor Agreement Form edit:**

Kevin Worley notes that last line of Supervisor Agreement Form regarding riding while supervising incorrectly remains on the Supervisor Agreement.

No formal vote necessary, as change to the Agreement had been previously authorized by NCVA BOD.

**Action Item:** Worley will request change on Agreement from Aldene Gordon, NCVA web volunteer.

## 3. **NCVA Membership for NCVA BOD and Supervisors:**

MOTION: Kevin Worley moves that all current NCVA BOD and Supervisors be given NCVA Membership for that calendar year.

2<sup>nd</sup> to Motion: Mike Hardaway

President Simmons calls for vote, 6-0 in favor of the Motion.

## 4. **Pre-Masters National Championship training sessions at Hellyer:**

Kevin Worley has cancelled the regular Saturday and Sunday sessions at Hellyer of the weekend before Masters Nationals.

Rick Adams and Warren Geissert will coordinate and schedule Supervisors to volunteer to open and conduct Pre-Masters National Championship sessions during the weekend before the event.

Note: Head Supervisor John Simmons authorizes Supervisor status for promoter Warren Geissert during Masters National Championships.

## 5. **NCVA purchase of sound speakers for promotion of events:**

Tabled for next month.

6. **Purchase and Installation of small lighting system for Judges Stand so that officials may read racer numbers more effectively:**

Costs for lighting system to be included into Judges Stand installation (see Old Business Item #3).

**OPEN DISCUSSION:**

1. **Lap Cards purchase:**

NCVA Member Peter Bohl suggests new lapcard system for upcoming high profile events at Hellyer.

Rick Adams will investigate costs and possibilities of standard lap cards and electronic versions. President Simmons authorizes email vote on purchase.

2. **Festival in the Park:**

NCVA Member Glenn Kubacki reports that County festival was a success for NCVA. Glenn took a tent and bikes out to the festival and showcased the community involvement of Hellyer Velodrome.

Glenn recommends we make the Festival a yearly outreach program. NCVA BOD strongly agrees.

THANK YOU AGAIN, GLENN!

3. **Milpitas Correction Facility Work Crews:**

NCVA Member Glenn Kubacki reports that he has made contact with some of the on-site work crew correctional officers and believes we may be able to request the work crews to do landscape some of the velodrome properties.

Kevin Worley will become point person to contact Milpitas CF and explore possibilities.

4. **Sand on the Velodrome surface:**

Recommend that NCVA examine a significant sweep of the velodrome before Masters Nationals.

**5. Supervisor Agreement Status:**

NCVA Member Glenn Kubacki recommends a review of status of all current NCVA Supervisors.

Action: Head Supervisor John Simmons will review status of Supervisors and facilitate ensuring all Supervisors have current Agreements signed.

**6. NCVA 2009 Elections:**

Note: NCVA Member Glenn Kubacki was integral in volunteering to monitor the 2008 NCVA Elections.

MOTION: Michael Hernandez moves Glenn Kubacki be appointed 2009 NCVA BOD Election Coordinator.

2<sup>nd</sup> to Motion: Kevin Worley

President Simmons calls for vote, 6-0 in favor of Motion.

**7. Supervisors' Summit:**

NCVA Member Glenn Kubacki recommends investigating a "Supervisors' Summit" early in the calendar year. The Summit could include resources such as supervisor training classes, best practices sessions, strategic planning meetings, etc.

Action: tabled for next month.

**Formal Votes:**

1. MOTION: NCVA enters into contract with Starband Satellite Internet Services for a 12-month contract under the "No-1000" plan.
2. MOTION: NCVA to reimburse all reasonable costs for transportation and installation of new Judges Stand.
3. MOTION: All current NCVA BOD and Supervisors given NCVA Membership for that calendar year.
4. MOTION: Glenn Kubacki appointed 2009 NCVA BOD Election Coordinator.

**Action Items:**

1. Head Supervisor John Simmons will facilitate documentation of instructional requirements for Entry Level Track Sessions.

2. Kevin Worley will request change on Supervisor's Agreement Form's from Aldene Gordon, NCVA web volunteer.
3. Head Supervisor John Simmons will review status of Supervisors and facilitate ensuring all Supervisors have current Agreements signed.

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President Simmons adjourned the meeting at 8:35pm.

Submitted 08/01/08 by Michael Hernandez.