

**Northern California Velodrome Association  
Board of Directors Meeting – February 2009**

Location: Hobee's Restaurant, Palo Alto, CA

Date: February 19, 2009

2009 Directors present:

1. Rick Adams
2. Warren Geissert
3. Mike Hardaway
4. Matt Martinez
5. Cathy Morgan
6. Keith Rabbin
7. Brian Peterson

2009 Directors absent:

1. Peter Bohl

NCVA Members Present:

None

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Meeting called to order by President Brian Peterson at 7:15 P.M. and the January minutes were approved.

**TREASURER'S REPORT:**

Adams:

1. Locker construction costs continue. Locker administration details have not yet been finalized.
2. Annual passes: Five inquiries but no checks received to date. Adams will ask John Simmons to send out an email to all supervisors regarding annual pass procedures (must have pass in possession and show to supervisor).
3. New expense items: \$500 sponsorship for Shelley Olds; \$600 website costs.
4. 2008 tax return: In process of being prepared and balance sheet will be posted on NCVA website.
5. 2009 race numbers: Will be ordered for and available to all race promoters.

**LEASE DISCUSSION:**

The Board reviewed the lease with a discussion of various changes. The County now has a requirement that all events starting before 8:00 AM or ending after sundown must be sent in advance to the County to calendar. Warren will make a

list of all known events that fall under this new rule and forward to the County.

New task in lease for race promoters: Trash must be taken from track to dumpsters.

There is now a CPR/First Aid requirement in the lease. A meeting of all supervisors will need to be set to go over all forms, procedures and lease requirement changes. After discussion, the Board agreed that CPR/First Aid certification will be a requirement for all supervisors. Peterson will follow-up regarding a certification course.

Additional signage is needed on the outside fence. Hardaway will add this to the work party to-do list.

Peterson thanked Adams for all the work he has done on the lease. It has been ten months to get to this point. The next step is to make changes to the document (add in 15 annual passes, other minor changes) and then have Jeff Fillerup review and return it to the County. The Board unanimously approved the lease, subject to the last revisions discussed and pending Solt's review.

#### **OLD BUSINESS:**

1. Shade structures: Geissert had recommended [www.shadestructures.net](http://www.shadestructures.net), which has numerous options. Hardaway reviewed these and is not sure they would work for Hellyer. Then followed a discussion regarding permanent v. moveable structures. The Infrastructure Committee will meet and discuss specific purposes and objectives for what these structures will be used for and do further investigation.
2. Work Party: Hardaway will review the to-do list and update it. The priority is to clean the lights, which will require renting a cherry-picker. The date is April 25<sup>th</sup>.
3. Race scheduling: Geissert said there have been some changes to the race schedule. AVC and the Messenger Games will share the June 27<sup>th</sup> date, with AVC sprints from 9:00 AM – 1:00 PM and 6:00 PM – 10:00 PM, with the Messenger Games from 2:00 PM – 4:30 PM.

#### **NEW BUSINESS:**

1. AVC Sponsorship: The NCVA has sponsored AVC for the past two years. Adams requested NCVA sponsorship for 2009 of \$5,000, plus a waiver of the \$5/rider fee. This year there will be more parity between the men and women's prize lists and he is working on acquiring sponsorship for the women. Last year the total budget was \$19,300. Martinez moved to approve \$5,000 sponsorship and Peterson seconded. Unanimous approval.

## 2. Calendar Updates:

The calendar is viewable by the public and the County does review it. It was reminded that all events must go onto the calendar and due to the dusk requirement, Geissert said the following procedures should be followed.

\* Any calendar additions must go through Rabbin or Kevin Worley to get added to the calendar. All evening sessions must be approved by Geissert 45 days in advance, due to the County's 45 day advance motive requirement. He will send an announcement to the NCVA list about this new requirement.

## 3. Electrical System:

Adams said Sam Milroy is continuing to work on this. They are scheduling a date with Cupertino Electric. Rabbin will send the internet wiring requirements to Adams.

With no other matters to discuss, the meeting was adjourned at 9:05 P.M.

Submitted by Cathy Morgan, March 15, 2009